

A stylized illustration of a swimmer's arms and hands breaking the water's surface, with water splashing around. The swimmer is wearing a blue cap and goggles.

SHORT COURSE CHAMPIONSHIPS

Swimming
NEW ZEALAND

2019 New Zealand Short Course Championships

1-5 October 2019, Sir Owen G Glenn National Aquatic Centre, Auckland.

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

This is a living document and amendments may be made. For the latest information, please check to the Event Page on the [Swimming New Zealand website](#) to ensure you have the correct version.

Meet Contact

Anthony Bowler

Events Manager

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Technical Director

Lesley Huckins

Technical Director

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Venue Address

Sir Owen G Glenn National Aquatic Centre

14 Antares Place

Mairangi Bay

Auckland 0632

#NZShortCourse2019



SHORT COURSE CHAMPIONSHIPS

Swimming
NEW ZEALAND

General Entry Information

Entries Open 1 August 2019

Entry Deadline

Individual entries close Tuesday 17 September 2019 at 11.59pm

Relay entries close Wednesday 18 September 2019 at 11.59pm.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Late Entries will be accepted for 24hrs, as per SNZ Policy 006. A \$50 (NZD) fee will apply.

Qualification Criteria

Age as at 1 October 2019

The qualifying period is from **2 October 2018 to 17 September 2019.**

The qualifying times are 25m Short Course times. Only Short Course times and Long Course Converted times can be used for qualification.

All swimmers shall only enter qualified events. Only results from approved meets will be able to be used as qualifying times, performances from unapproved competitions will not be eligible for entry to this competition.

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Entry Fees

Entry fees are \$23.00 NZD per individual event and \$46.00 NZD for relay events. Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and Regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No Refunds for any withdraws before or during the meet. Refunds for any medical withdrawals can be considered if a signed doctors certificate is supplied.

International or manual entry fees are \$25.00NZD per individual event and \$50.00NZD for relay events.



SHORT COURSE CHAMPIONSHIPS

Swimming
NEW ZEALAND

International Entries

Visitors will be able to submit entries using either a TM File or the international entry spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. A maximum of 2 international visitors per final, for example there can only be 2 in the A final, 2 in the B final, and 2 in the C final. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Event Specifications

In the morning session there will be timed final races swum in the following age groups; 13 years, 14 years, 15 years, 16 years and 17-18 and 19 & Over (Open).

The top 10 ranked swimmers in each age group will swim in the final heats of each event, all other swimmers will be rank seeded in combined age groups.

A, B and C Finals will be swum in the evening sessions and will consist of the top 30 swimmers from the morning heats. C finals will only be swum when there are 40 or more swimmers that competed in the morning heats. B finals will only be swum when there are 30-39 swimmers in the morning heats.

Para Athletes

The 2019 NZ Short Course Championships are Open to Para Athletes.

Para events will be swum as open age within the able-bodied morning events for all 50m, 100m and 200m distances. Multi-Class Finals will take place in the evening for all 50m, 100m and 200m distances. A Multi-Class timed final will also be held in the morning only for the 400m free.

There is no qualifying time for the 100 IM but it is still able to be entered. However, please ensure the swimmer is able to do each stroke.

A national level or higher classification is required to compete at this event. If you wish to have clarification on your classification status, please contact National Para Swimming Development Coordinator Cameron Leslie on cameron@swimming.org.nz.

Medals will be distributed based on the World Para Swimming points system (similar to the percentage of the world record calculation).

A stylized illustration of a swimmer's arms and hands breaking the surface of the water, creating splashes. The background is a dark, textured blue.

SHORT COURSE CHAMPIONSHIPS

Swimming
NEW ZEALAND

Relays

Relays shall be swum at the end of the sessions as open age groups. Relays will be swum as timed-finals with the fastest timed-final being swum in the evening session, all other heats will be swum in the morning session.

Psych Sheets

Preliminary Psych Sheets will be posted on the SNZ website on: **Thursday 19 September 2019**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by: **11.59pm Sunday 22 September 2019.**

Final Psych Sheets will be posted on the SNZ website on: **Monday 23 September 2019.**

Pre-Meet Training

Pre event training is as follows:

Monday 30 September 2019: 8.00am – 12.00pm (10 lanes available)
 3.00pm – 7.00pm (20 lanes available)

Pool entry is free for training at these times. Access will be through the main entrance of the complex.

Clubs/Regions that wish to train outside these times will have to organise their own times with the pool and pay entry.

Withdrawals

Withdrawals from events for session one will need to be submitted at the Team Managers meeting held the day prior to the start of the meet. Any withdrawals for session one submitted after the meeting will incur a withdrawal fee.

As ALL events in all morning sessions are run as timed finals SNZ Policy 008 will apply.

For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Withdrawals from evening final races will be required to be submitted 30 minutes from posting of event results.

Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the



SHORT COURSE CHAMPIONSHIPS

reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

Other T's & C's

Event Photography and Livestreaming

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Medal Ceremonies

There is to be strictly NO PHOTOGRAPHY on pool deck and the medal presentation area, all photo's will be taken by the official event photographer and photo's will be made available on the SNZ Facebook page. Anyone taking photos in this area will be asked to leave immediately.

Athlete Competition Information

Session Times

- **Heat Sessions: Warm Up 7.15am – 8.15am | 8.30am Start**
- **Finals Sessions: Warm Up 3.50pm – 4.50pm | 5.00pm Start**

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the swimmer's entrance, at the far end of the pool. Accreditation must be worn, around the neck, to gain access. No accreditation no entry. Lost accreditation can be replaced at a cost of \$5.00 each.

Parking

Parking is limited at the AUT Millennium facility. Please try and limit the number of vehicles you travel in to the meet.

Please note: Paid parking has been recently introduced at AUT Millennium, 90 minutes free with a cost of \$2.00 per hour thereafter. Additional parking information is on www.autmillennium.org.nz/parking.

Athlete Seating

The seating plan will be posted on the SNZ website. Seating will not rotate across the meet.

Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats.

If your team is seated in the upstairs grandstand please dry off in the changing rooms before proceeding up the stairs.

SHORT COURSE CHAMPIONSHIPS

Swimming
NEW ZEALAND

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Meet Director prior to swimming. Any swimmers without such documentation will not be permitted to swim.

Warm-Up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Heats:

Self-marshalling will be employed during all heats sessions. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

Finals:

Finals marshalling will take place beside the learn to swim pool on the grandstand side. Swimmers will need to marshal 4 races prior to their event and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Winner Interviews

All **A FINAL winners** in the evening sessions will be asked to complete a short winner interview at the conclusion of the race.

Victory Ceremonies

Medals shall be awarded for the 1st, 2nd and 3rd New Zealanders in all events.

Visitor medals shall be awarded to any International competitor who places in the top three.

The Victory Ceremony Timetable will be included in the finals programmes, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

Merchandise

Merchandise for the NZ Short Course Championships is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz



SHORT COURSE CHAMPIONSHIPS

Swimming
NEW ZEALAND

Club/Regional Team Managers Information

Accreditation

Clubs will need to complete the coaches and managers form for team personnel who are region attending the meet. Event passes will be allocated to clubs based on this information.

Accreditation must be worn, around the neck, to gain access to the pool. No accreditation no entry. Lost accreditation can be replaced at a cost of \$5.00 each.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers, Coaches and Managers will all be issued an accreditation pass, these must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

Accreditation must be completed via the Jotform, located [HERE](#). The deadline for accreditation is **Thursday 19 September 2019 at 10.00am**. Due to printing requirements no late names can be accepted.

Anyone without accreditation will have to pay the spectator entry fee and sit in the grandstand.

Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

Managers Meeting

There will be a team manager's meeting held at:

**The Commonwealth Room - Upstairs at AUT Millennium Building
Monday 1 October at 5.00pm.**

Team Managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

SHORT COURSE CHAMPIONSHIPS



Each club must have at least **one representative at the meeting to ensure all information** is delivered back to the swimmers.

Event Packs

Packs and passes must be collected from the **Sir Owen G Glenn Pool Reception** from **3.00pm – 5.00pm on Monday 1 October**.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Results

Results will be posted as soon as possible in the complex. Swimming New Zealand will have live results via Meet Mobile, and PDF of each session's results will be posted on the events page at the conclusion of each session.

Banner Placement

Swimming New Zealand will have signage at the event and will take precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Opening Ceremony

There will be an opening ceremony and march past prior to the start of the Finals Session on Tuesday 1 October. Each **Region** should nominate **two** swimmers to represent their Region in the march.

The march will start at 4.40pm at which time all swimmers will need to be seated. Please note that warm ups will start 10min earlier on Session Two to allow for the Opening Ceremony.

Points

The following points system will be used for 2018 NZ Short Course Championships

Points for Open Finals (individual and relays)

Place	1	2	3	4	5	6	7	8	9	10
Points	26	21	17	14	12	10	8	6	4	2

Age Group Timed Finals (13yrs, 14yrs, 15yrs, 16yrs, 17-18yrs)

Place	1	2	3	4	5	6	7	8	9	10
Points	26	21	17	14	12	10	8	6	4	2

Para Open Finals

Place	1	2	3	4	5	6	7	8	9	10
Points	26	21	17	14	12	10	8	6	4	2

A stylized illustration of a swimmer in motion, with arms extended forward, set against a background of water splashes and a blue sky. The text 'NEW ZEALAND SHORT COURSE CHAMPIONSHIPS' is overlaid on the image.

SHORT COURSE CHAMPIONSHIPS

Swimming
NEW ZEALAND

Trophies to be awarded

Top Age Group Club

Top Para Club

Top Open Club

Spectator Information

Spectator Tickets

Spectator seating will be available for each session. Tickets will go on sale for the general public on **Saturday 31 August 2019** through Eventbrite, <https://swimmingnz.eventbrite.co.nz>

Please note: ALL Sessions for the 2019 NZSC will be livestreamed, more information will be available on the Swimming New Zealand Website.

Access

Spectators:

Spectators will have access to seating via the spectator event entrance. Spectators are not to access the pool deck, if you are on pool deck without an accreditation pass you will be asked to move back to the spectator area or removed from the venue.

Parking

Parking is limited at the AUT Millennium facility. Please try and limit the number of vehicles you travel in to the meet.

Please note: Paid parking has been recently introduced at AUT Millennium, 90 minutes free with a cost of \$2.00 per hour thereafter. Additional parking information is on www.autmillennium.org.nz/parking.

Photography

Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without limitation, video and/or audio recorders, camera tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The Event Management Staff will, at their sole discretion, determine whether or not an item is intended for personal or commercial use.