

GENERAL INFORMATION

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

Venue Address

Sir Owen G Glenn National Aquatic Centre
14 Antares Place
Mairangi Bay
Auckland 0632



Meet Contacts

Swimming New Zealand
Event Manager
021 569 436
events@swimming.org.nz

Host Region
Swimming Auckland
09 448 1480
info@akswim.co.nz

Johnson Raela
SNZ Comms & Digital
021 027 17007
johnson@swimming.org.nz

Andy Kent
Head of Participation
021 222 9891
andy@swimming.org.nz

General Entry Information

Entry Deadline

TUESDAY 19 SEPTEMBER 2017 at 11.59pm. Late entries will not be accepted.
NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.
There is no limit on the number of individual event entries.

Foreign Entries

Visitors will be able to submit entries using either a TM File or the international entry spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (8) international visitors may progress from heats to finals in any one event. A maximum of 2 international visitors per final, for example there can only be 2 in the A final, 2 in the B final, 2 in the C final and 2 in the D final. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Entry Fees

Entry fees are \$22.50NZD per individual event and \$45.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 3 October 2017.

The qualifying period is from **1st July 2016 to 17th September 2017.**

The qualifying times are 25m Short Course times. Only Short Course times and Long Course Converted times can be used for qualification. All swimmers shall only enter qualified events.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship. Performances from unapproved competitions will not be eligible for entry to this competition.

Relays

Relays shall be swum at the end of the sessions as open age groups. Relays will be swum as timed-finals with the fastest timed-final being swum in the evening session, all other heats will be swum in the morning session.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 22nd SEPTEMBER 2017.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11.59pm SUNDAY 24th SEPTEMBER 2017.**

Final Psych Sheets will be posted on the Swimming New Zealand website on **MONDAY 25th SEPTEMBER 2017.**

MEET SET-UP

In the morning session there will be timed final races swum in the following age groups; 13 years, 14 years, 15 years, 16 years and 17-18 and 19 & Over (Open). The top 10 ranked swimmers in each age group will swim in the final heats of each event, all other swimmers will be rank seeded in combined age groups. Para swimmers events will be swum as open and these swimmers will swim within the able bodied morning events.

Finals to be held in the evening sessions will consist of the Top 40 swimmers from the morning heats swimming in A-D Finals. At least 50 swimmers must swim in an event for a D Final to occur, 40 swimmers for a C final and 30 swimmers for a B final.

Withdrawals

Withdrawals from events for session one at the NZ Short Course Championships need to be submitted at the Team Managers meeting held the day prior to the start of the meet. This does not include withdrawals from finals with the rule regarding those withdrawals remaining as is at 30 minutes from posting of event results. Any withdrawals submitted after the meeting (for heats) will incur a withdrawal fee. As some events are timed finals SNZ regulation 3 will apply.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Pre Meet Training

Pre event training is as follows:

Monday 2nd October 2017: 8.00am – 12.00pm
3.00pm – 7.00pm

Pool entry is free for training at these times.

Access will be through the main entrance of the complex. Clubs/Regions that wish to train outside these times will have to organise their own times with the pool and pay entry.

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers, Coaches and Managers will all be issued a accreditation pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Heats:

Self-marshalling will be employed during all heats sessions of the 2017 NZ Short Course Championships. Swimmers are to gather beside the learn to swim pool on the grandstand side and will be sent to the starting blocks by the clerk of the course who will be on hand to supervise. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

Finals:

Finals marshalling will take place beside the learn to swim pool on the grandstand side. Swimmers will need to marshal 4 races prior to their event and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Team Managers Meeting

There will be a team managers meeting held on Monday 2nd October at 5.00pm (venue TBC). Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Packs for team managers including the session 1 programme, Souvenir Programmes and Passes must be collected by Regional and Club Team Managers from the pre-meet training on Monday 2nd October between 3.00pm – 7.00pm.

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the main entrance.

Spectators:

Spectators will have access to seating via the event entrance from 8am onwards. Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on Tuesday 3rd October starting at 8.15am in the athlete holding room. The Meet Director will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 7.30am and 8.15am.

Afternoon tea will be available each day between 4.30pm and 5.15pm in the athlete holding room.

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

A function will be held for official's date and venue will be advised at the officials meeting.

Seating

There will be 1 rotation of seating during the Championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

If your team is seated in the upstairs grandstand please dry off in the changing rooms before proceeding up the stairs.

Session Programmes

Finals session programmes will be placed in regional boxes outside the Admin Room. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers form.

Results

Results for the 2017 NZ Short Course Championships will be posted as soon as possible in the complex.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Spectator Charges

Door Entry: \$4.00

Tickets will be available for pre-purchase through the Swimming New Zealand shop. If tickets have sold out online before the meet for certain sessions then tickets will not be made available at the door for purchase for the affected sessions. If tickets have not sold out prior then there will be door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool for \$3.00 per session.

Parking

Parking at the AUT Millennium Institute is limited. Where necessary please try and limit the number of vehicles you travel in to the venue.

For Bus and Public Transport information please visit the [Auckland Transport website](#).

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Short Course Championships is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2017 NZ Short Course Championships; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Championship summary certificates will be sent to regions and clubs after the competition.

QUALIFYING TIMES

25m Qualifying Times

Male					Female					
13 yr	14 yr	15 yr	16 yr	17 & Over	13 yr	14 yr	15 yr	16 yr	17 & Over	
FREESTYLE										
27.99	26.85	26.25	25.95	25.45	50	29.40	29.07	28.75	28.65	28.35
1:02.00	58.80	57.30	56.59	55.20	100	1:03.80	1:02.80	1:02.30	1:02.05	1:01.80
2:15.10	2:08.60	2:06.10	2:03.30	2:01.10	200	2:17.65	2:17.10	2:13.60	2:13.40	2:13.10
4:45.20	4:33.20	4:28.13	4:25.20	4:21.20	400	4:51.20	4:47.20	4:45.20	4:41.70	4:40.20
-	-	-	-	-	800	10:01.40	9:51.40	9:46.40	9:41.40	9:36.40
18:49.50	18:07.50	17:34.50	17:29.50	17:19.50	1500	-	-	-	-	-
BACKSTROKE										
32.55	31.05	30.25	30.20	30.00	50	33.65	33.28	33.05	32.95	32.85
1:10.08	1:07.17	1:05.68	1:05.57	1:04.00	100	1:12.80	1:11.60	1:11.10	1:10.60	1:10.40
2:29.60	2:25.60	2:23.09	2:22.27	2:21.13	200	2:36.10	2:32.60	2:32.30	2:31.40	2:31.10
BREASTSTROKE										
35.97	34.87	33.91	33.83	33.64	50	37.87	37.38	36.90	36.71	36.45
1:18.75	1:15.72	1:13.82	1:13.32	1:12.76	100	1:22.82	1:21.73	1:21.24	1:20.75	1:20.24
2:51.29	2:45.38	2:43.40	2:41.44	2:40.44	200	2:57.42	2:54.76	2:52.96	2:51.36	2:50.65
BUTTERFLY										
30.77	29.57	28.95	28.75	28.10	50	32.29	31.85	31.60	31.43	31.30
1:09.30	1:05.85	1:04.67	1:04.38	1:01.96	100	1:12.55	1:11.46	1:10.87	1:10.67	1:10.56
2:37.49	2:30.61	2:26.64	2:25.69	2:24.70	200	2:43.57	2:39.63	2:36.17	2:35.20	2:34.70
MEDLEY										
1:10.50	1:07.35	1:05.37	1:04.72	1:02.05	100	1:13.19	1:11.82	1:11.32	1:11.13	1:08.33
2:33.60	2:27.27	2:23.60	2:21.93	2:20.60	200	2:37.93	2:35.27	2:34.90	2:34.60	2:34.10
5:26.70	5:13.20	5:08.20	5:06.70	5:03.16	400	5:37.81	5:30.20	5:29.12	5:27.90	5:27.09

Para Swimmers Qualifying Times - OPEN -

Male																
CLASS	50FR	100FR	200FR	400FR	50BK	100BK	50FLY	100FLY		CLASS	50BR	100BR		CLASS	150IM	200IM
S14	36.87	1:19.86	2:50.18	-	45.59	1:31.14	40.77	-		SB14	48.08	1:37.10				
S13	37.98	1:23.72	-	6:47.83	42.80	1:38.09	38.84	1:33.76		SB13	45.38	1:46.60		SM13	-	3:32.17
S12	38.60	1:24.04	-	6:41.44	42.60	1:36.05	40.90	1:33.61		SB12	48.39	1:48.04		SM12	-	3:27.40
S11	41.42	1:33.59	-	7:18.31	48.18	1:47.39	42.53	1:41.14		SB11	51.88	1:55.58		SM11	-	3:54.80
S10	38.14	1:23.89	-	6:30.11	42.59	1:37.29	38.58	1:31.89						SM10	-	3:28.21
S9	39.61	1:27.88	-	6:42.67	44.81	1:38.39	41.49	1:33.00		SB9	45.07	1:48.55		SM9	-	3:36.93
S8	42.05	1:31.30	-	7:02.96	49.66	1:47.10	42.79	1:35.20		SB8	48.35	1:53.63		SM8	-	3:51.63
S7	44.57	1:38.56	-	7:43.34	50.09	1:56.01	50.24	-		SB7	55.48	2:09.98		SM7	-	4:23.18
S6	47.50	1:46.18	-	8:15.15	53.61	1:59.21	50.08	-		SB6	56.95	2:19.19		SM6	-	4:20.63
S5	51.92	1:55.33	4:05.82	-	1:00.00	-	57.35	-		SB5	1:05.37	2:26.72		SM5	-	4:40.94
S4	1:00.23	2:12.63	4:45.58	-	1:14.85	-	1:03.51	-		SB4	1:09.16	2:37.26		SM4	4:08.96	-
S3	1:10.78	2:36.39	5:21.54	-	1:24.34	-	1:32.11	-		SB3	1:18.97	-		SM3	4:57.08	-
Female																
CLASS	50FR	100FR	200FR	400FR	50BK	100BK	50FLY	100FLY		CLASS	50BR	100BR		CLASS	150IM	200IM
S14	40.78	1:28.32	3:08.98	-	49.06	1:38.22	47.30	-		SB14	53.32	1:54.80				
S13	43.14	1:33.25	-	7:09.35	57.15	1:49.84	46.85	1:43.55		SB13	56.06	2:09.52		SM13	-	3:50.98
S12	43.85	1:35.90	-	7:42.91	51.63	1:54.17	46.92	1:46.54		SB12	54.34	2:03.05		SM12	-	3:59.10
S11	49.80	1:49.97	-	9:00.64	55.29	2:15.53	56.44	-		SB11	1:01.45	2:34.72		SM11	-	4:57.93
S10	44.73	1:35.79	-	7:12.35	48.82	1:54.14	45.53	1:49.12						SM10	-	4:08.19
S9	45.97	1:38.85	-	7:20.33	50.39	1:50.28	48.23	1:49.82		SB9	54.46	2:11.37		SM9	-	4:08.03
S8	49.73	1:36.08	-	7:39.84	58.91	2:03.71	50.03	1:56.53		SB8	56.82	2:11.81		SM8	-	4:27.90
S7	52.48	1:51.54	-	8:26.17	59.50	2:13.52	59.55	-		SB7	1:07.61	2:27.77		SM7	-	4:50.81
S6	57.57	2:02.79	-	8:59.52	1:08.27	2:20.07	1:03.11	-		SB6	1:09.60	2:39.18		SM6	-	5:02.01
S5	57.09	2:03.93	4:26.80	-	1:09.19	-	1:16.71	-		SB5	1:05.75	2:53.81		SM5	-	6:13.12
S4	1:21.71	2:58.44	6:07.66	-	1:34.91	-	1:39.76	-		SB4	1:15.57	3:02.79		SM4	5:23.18	-
S3	1:33.88	3:26.72	7:26.13	-	1:39.58	-	1:39.77	-		SB3	1:42.81	-		SM3	6:24.31	-

Day 1 – Tuesday 3 Oct				Day 2 – Wednesday 4 Oct				Day 3 – Thursday 5 Oct				Day 4 – Friday 6 Oct				Day 5 – Saturday 7 Oct			
Session 1 - Heats				Session 3 – Heats				Session 5 - Heats				Session 7 - Heats				Session 9 - Heats			
Warm Up 7.15 to 8.50am 9am Start				Warm Up 7.15 to 8.50am 9am Start				Warm Up 7.15 to 8.50am 9am Start				Warm Up 7.15 to 8.50am 9am Start				Warm Up 7.15 to 8.50am 9am Start			
1	200m Free	M	13&O	10	200m IM	M	13&O	17	100m IM	M	13&O	26	400m IM	F	13&O	34	100m Free	M	13&O
2	200m Free	F	13&O	11	200m IM	F	13&O	18	100m IM	F	13&O	27	200m Back	M	13&O	35	100m Free	F	13&O
3	100m Breast	M	13&O	12	100m Back	M	13&O	19	50m Free	M	13&O	28	200m Back	F	13&O	36	200m Fly	M	13&O
4	100m Breast	F	13&O	13	100m Back	F	13&O	20	50m Free	F	13&O	29	100m Fly	M	13&O	37	200m Fly	F	13&O
5	50m Fly	M	13&O	14	50m Breast	M	13&O	21	200m Breast	M	13&O	30	100m Fly	F	13&O	38	50m Back	M	13&O
6	50m Fly	F	13&O	15	50m Breast	F	13&O	22	200m Breast	F	13&O	31	800m Free	F	13&O	39	50m Back	F	13&O
7	400m IM	M	13&O	16	400m Free	F	13&O	23	400m Free	M	13&O	47	150m IM	M	Para	40	1500m Free	M	13&O
8	4x100 FR CR	F	Open					24	4x50 MED CR	F	Open	48	150m IM	F	Para	41	4x100 M CR	F	Open
9	4x100 FR CR	M	Open					25	4x50 MED CR	M	Open	32	4x50 FR CR	M	Open	42	4x100 M CR	M	Open
												33	4x50 FR CR	F	Open				
Session 2 - Finals				Session 4 - Finals				Session 6 - Finals				Session 8 - Finals				Session 10 - Finals			
Warm Up 4.00 to 5.50pm 6pm Start				Warm Up 4.00 to 5.50pm 6pm Start				Warm Up 4.00 to 5.50pm 6pm Start				Warm Up 4.00 to 5.50pm 6pm Start				Warm Up 4.00 to 5.50pm 6pm Start			
101	200m Free	M	Open Para	110	200m IM	M	Open Para	117	100m IM	M	Open Para	130	400m IM	F	Open	134	100m Free	M	Open Para
201				210				217								234			
102	200m Free	F	Open Para	111	200m IM	F	Open Para	118	100m IM	F	Open Para	131	200m Back	M	Open	135	100m Free	F	Open Para
202				211				218								235			
103	100m Breast	M	Open Para	112	100m Back	M	Open Para	119	50m Free	M	Open Para	132	200m Back	F	Open	136	200m Fly	M	Open
203				212				219											
104	100m Breast	F	Open Para	113	100m Back	F	Open Para	120	50m Free	F	Open Para	133	100m Fly	M	Open Para	137	200m Fly	F	Open
204				213				220				233							
105	50m Fly	M	Open Para	114	50m Breast	M	Open Para	121	200m Breast	M	Open	134	100m Fly	F	Open Para	138	50m Back	M	Open Para
205				214								234				238			
106	50m Fly	F	Open Para	115	50m Breast	F	Open Para	122	200m Breast	F	Open	247	150m IM	M	Para	139	50m Back	F	Open Para
206				215								248	150m IM	F	Para	239			
107	400m IM	M	Open Para	116	400m Free	F	Open Para	123	400m Free	M	Open Para	35	800m Free (FTF)	F	Open	40	1500m Free (FTF)	M	Open
				216				223											
8	4x100 FR CR	F	Open					24	4x50 MED CR	F	Open	32	4x50 FR CR	M	Open	41	4x100 M CR	F	Open
9	4x100 FR CR	M	Open					25	4x50 MED CR	M	Open	33	4x50 FR CR	F	Open	42	4x100 M CR	M	Open