Meet Information

Pool Location | Venue Address
Wellington Regional Aquatic Centre
63 Kilbirnie Cres, Kilbirnie. Wellington

Swimming New Zealand Contacts
Keegan McCauley
Event Manager
Tel 021 569 436
keegan@swimmingnz.org.nz

Kent Stead
Events & Membership Mgr
Tel 021 278 0432
kent@swimmingnz.org.nz

Shannon Courtney
Marketing & Comms Officer
Tel 021 794 699
shannon@swimmingnz.org.nz

Meet Director
Gavin Ion
gavin.ion@waidc.govt.nz

Host Regional Association
Swimming Wellington
Tel 04 5600 0381
operations@swimwn.co.nz

Pre-Meet Training Times
The 50m pool will be available on Sunday 17 April from 3.00pm – 7.00pm
Pool entry is free for training at these times

Access will be through the side entrance on Kilbirnie Crescent for Swimmers, Coaches, Officials and Team Managers; please show your passes upon entry. Spectator entry is through the main entrance of the complex. Clubs/Regions that wish to train outside of these times will have to organise their own times with the pool and pay pool entry.

Session Times

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<tr>
<th>Session 1</th>
<th>Session 2</th>
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<tbody>
<tr>
<td>Monday AM</td>
<td>Monday PM</td>
<td>Tuesday AM</td>
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<tr>
<td>Warm Up</td>
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<td>7.15 – 8.50am</td>
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Mayfair Pools 2016 New Zealand
Age Group Championships

18 - 22 April | Wellington

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<tr>
<th>Session 5</th>
<th>Warm Up</th>
<th>Heats Start</th>
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<th>Session 6</th>
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<td>Thursday AM</td>
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<th>Session 8</th>
<th>Warm Up</th>
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<th>Session 9</th>
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<th>Session 10</th>
<th>Warm Up</th>
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Set up of Competition
Heats will be swum in the morning sessions with the fastest 10 qualifiers from each age division swimming a final that evening, as per the session programme.

The women’s 800 free and men’s 1500 free will be timed finals.

Over the top starts will be in operation in each of the heats sessions.

The Teaching Pool will be open for athlete warm-down during each session of racing.

Warm-up Procedure
SNZ use a standard Warm-up Procedure for all National Competitions. Please refer to the Warm-up procedure document on the SNZ website.

Marshalling Process
Marshalling for the Age Group Championships will take place in the marshalling room behind the starters area.

Heats:
Self marshalling will be employed during all heats session of the meet.
Swimmers will be sent out to the starting blocks by the clerk of the course who will be on hand to supervise. Swimmers are asked to be in the heats marshalling area 4 races ahead of their own race.

For all 50m events be in the heats marshalling area 6 races ahead.

Finals:
Swimmers will need to marshal 6 races prior for 50m events and 4 races prior, for all other events, to their final and remain in the marshalling area until called. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Collection of Packs
Packs for team managers including an All Heat Sessions Programme, souvenir programmes and passes must be collected by Club or Regional Team Managers on Sunday 17 April between 3pm and 7pm.

Passes
Passes will be issued to all swimmers, coaches and team managers as detailed on the Regional Association Coaches and Managers Form. Passes will be included in the club packs. Passes must be worn while on pool deck and anyone not wearing a pass will be asked to move to the spectators area.

Pool Access
Swimmers/Coaches/Team Managers:
Access to the pool for swimmers, coaches and managers is via the side entrance on Kilbirnie Crescent. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

2016 NZ Age Group Championships | 18 - 22 April
Spectators:
Spectators will access the pool via the main entrance from 8am in the morning and 5pm for evening sessions.

*Please note* – Given the number of swimmers/coaches/managers, there will be limited capacity for spectators. If the complex is deemed to be full by WRAC staff, the complex will be closed to additional spectators as required.

Spectators are not to gather around the pool deck (i.e. in front of the grandstand/AOD room and watch racing. WRAC staff will also be monitoring the fire exit/clearways to ensure that spectators are not blocking access.

Please note that the side entrance will be closed at the end of warm up and Swimmers, Team Managers, Coaches must ensure they have their entry cards to enter the pool.

**Officials Information**

**Officials meeting**

An Officials Meeting will be held on Monday 18 April at 8.00am in the Marshalling Room. This will be followed by a separate briefing for all referees appointed for all five days of competition.

On a daily basis, the referees will brief officials 20 minutes prior to each session and a debriefing at the conclusion of each session.

**Officials Breakfast**

Officials’ breakfast will be available from 7.30am to 8:15am in the marshalling room. Afternoon tea will be available from 4.30pm to 5.15pm.

We encourage officials to have a water bottle that they can take with them onto poolside. There will be people circulating the pool to refill these bottles.

**Officials Function:**

An officials lunch partially subsidised by Swimming New Zealand will be held during the meet. Details will be confirmed on the first day of competition.

**Seating**

There will be 1 rotation of seating during the Championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

**Session Programmes**

Finals Session Programmes can be collected from regional boxes by the AOD Room. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers’ form. If you require additional programmes these can be purchased from the front desk.

**Results**

Results for the Mayfair Pools 2016 New Zealand Age Group Championships will be posted as soon as possible in the complex and on the SNZ website at the completion of each session. Results will be posted on notice boards outside the main changing block and on the windows at the end of the pool.
Live Results
Swimming New Zealand will have live results via the Swimming New Zealand website. The results for each event will be uploaded once the event has been signed off. These will also be available on Meet Mobile.

*Please note: There will be **no live streaming** of the Mayfair Pools 2016 NZ Age Group Championships.

Disqualifications
Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager box.

Timelines
Timelines will be included on both of the Heats and Finals Session Programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers’ responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Spectator Charges
Door entry $5.00

Door entry is to be paid at the main entrance to the WRAC.

Session Programmes
Session programmes will be available for purchase at the main entrance of the pool.

All Heat Sessions programme $12.00
Finals Programmes – per session $3.00

Parking
Parking is readily available at the rear of the complex and in the surrounding streets of Kilbirnie.

Victory Ceremonies
The Victory Ceremony Timetable will be included in the finals programme and a musical fanfare will be used to indicate the start of each victory ceremony.

Swimmers who are not present **WILL NOT RECEIVE THEIR MEDAL.** Substitutes may be used if swimmers are in other races or in marshalling, however they must be of the same gender as the swimmer due to be receiving the medal.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavor to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress standard for victory ceremonies
- Club or regional t-shirt, jacket or sweatshirt.
- No caps or goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are NOT required.

Merchandise
Merchandise for the Age Group Championships will be available at the meet. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website [www.teamline.co.nz](http://www.teamline.co.nz)
**Banner placement**
Swimming New Zealand will have signage at the Mayfair Pools 2016 NZ Age Group Championships; this signage will take precedence for position over regional and club banners. SNZ reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

**Certificates**
Certificates for the Mayfair Pools 2016 New Zealand Age Group Championships will be sent to regions and clubs after the competition from the SNZ office.

**Coaches Meeting**
There will be a coaches meeting on Sunday 17th April at 6.30pm in the marshalling room.

**Special WRAC Offer**
WRAC are offering a special 7 day gym/swim/spa deal. 7 day access for $30 valid for sale between 17 April – 22 April. Available to spectators, officials and swimmers. It includes access to gym facilities, public pool sessions, group fitness classes and the spas and saunas.