

## Meet Information

### Pool Location | Venue Address

Sir Owen G Glenn National Aquatic Centre  
17 Antares Place, Rosedale, Auckland



### Swimming New Zealand Contacts

Keegan McCauley  
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### Meet Director

Ron Clarke  
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### Host Regional Association

Swimming Auckland  
Tel 09 448 1480  
[info@akswim.co.nz](mailto:info@akswim.co.nz)

### Pre-Meet Training Times

The pool will be available on Monday 10 August from 8am – 12 Noon and 3.00pm – 7.00pm  
Pool entry is free for training at these times.

Two lanes in the competition end of the pool will be set up with backstroke ledges for practice. These two lanes are solely for the purpose of practicing with the backstroke ledges.

Access will be through the main entrance of the complex. Clubs/Regions that wish to train outside these times will have to organize their own times with the pool and pay pool entry.

### Session Times

|                                   |                 |              |             |
|-----------------------------------|-----------------|--------------|-------------|
| <b>Session 1<br/>Tuesday AM</b>   | Warm Up         | Heats Start  | Session End |
|                                   | 7.15 – 8.50am   | 9.00am       | 12.15pm     |
| <b>Session 2<br/>Tuesday PM</b>   | Warm Up         | Finals Start | Session End |
|                                   | 4.30 – 5.50pm   | 6.00pm       | 8.35pm      |
| <b>Session 3<br/>Wednesday AM</b> | Warm Up         | Heats Start  | Session End |
|                                   | 7.15 – 8.50am   | 9.00am       | 12.20pm     |
| <b>Session 4<br/>Wednesday PM</b> | Warm Up         | Finals Start | Session End |
|                                   | 4.15pm – 5.50pm | 6.00pm       | 8.20pm      |

|                                   |                          |                        |                        |
|-----------------------------------|--------------------------|------------------------|------------------------|
| <b>Session 5<br/>Thursday AM</b>  | Warm Up<br>7.15 - 8.50am | Heats Start<br>9.00am  | Session End<br>12.00pm |
| <b>Session 6<br/>Thursday PM</b>  | Warm Up<br>4.15 - 5.50pm | Finals Start<br>6.00pm | Session End<br>9.00pm  |
| <b>Session 7<br/>Friday AM</b>    | Warm Up<br>7.15 - 8.50am | Heats Start<br>9.00am  | Session End<br>12.30pm |
| <b>Session 8<br/>Friday PM</b>    | Warm Up<br>4.15 - 5.50pm | Finals Start<br>6.00pm | Session End<br>7.50pm  |
| <b>Session 9<br/>Saturday AM</b>  | Warm Up<br>7.15 - 8.50am | Heats Start<br>9.00am  | Session End<br>12.30pm |
| <b>Session 10<br/>Saturday PM</b> | Warm Up<br>4.15 - 5.50pm | Finals Start<br>6.00pm | Session End<br>8.20pm  |

### Set up of Competition

There are timed finals for all age groups in the 50s, 100s, 200s and 400s during morning sessions. These morning results will determine the swimmers that will progress to an Open, 17/18, 15/16 and 13/14 year olds finals in the evening.

The 800 and 1500 freestyle events will be timed finals with the fastest final being swum in the evening sessions.

All morning races and evening age group finals will have over the top starts to assist in the reduction of session lengths.

### Warm-up Procedure

SNZ use a standard Warm-up Procedure for all National Competitions. Please refer to the Warm-up procedure document on the SNZ website.

### Marshalling Process

Marshalling for the meet will take place at the grandstand side of the small training pool. The area will be easily identifiable within the complex.

#### Morning Timed Finals:

Swimmers will need to self-marshall for all morning events. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

#### Evening Finals:

Swimmers will need to marshal in the grandstand side of the small training pool 4 races prior to their final and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

### Event Format

In the mornings there will be timed finals for each event. The fastest 10 swimmers in each age group will swim in the same heat with swimmers outside of that top 10 swimming in rank seeded heats prior to the top 10 heat. All swimmers are able to medal or receive club points even if they are not in the fastest 10 final. Races will be run in the below order:

1. Rank seeded heats with swimmers outside the top 10 in their age group
2. 13 years Top 10
3. 14 years Top 10
4. 15 years Top 10
5. 16 years Top 10
6. 17-18 years Top 10
7. 19 & Over Top 10

Following each event results will be posted in each individual age group, indicating the medal winners who will be presented their medals during the evening session. In addition, results sheets for Open,

17/18, 15/16 and 13/14 will be posted indicating the swimmers for the combined age finals in the evenings. Swimmers that qualify for the Open final will be removed from the combined age finals. A swimmer that qualifies for the Open final cannot withdraw from that race and swim in a combined age final. Swimmers not intending on swimming in the evening finals must withdraw within 30 minutes of the results being posted.

**Note: Withdrawals from session 1 need to be submitted by 12noon on Monday 10<sup>th</sup> to ensure the programme will be ready for distribution between 3-7pm. These can be emailed through to [keegan@swimmingnz.org.nz](mailto:keegan@swimmingnz.org.nz).**

**All other withdrawals from morning sessions need to be submitted prior to the end of the preceding evening session.**

### Collection of Packs

Packs for team managers including the Session 1 Programme, souvenir programmes and passes must be collected by **Club Team Managers** on Monday 10 August between 3pm and 7pm.

### Passes

Passes will be issued to all swimmers, coaches and team managers as detailed on the Regional Association Coaches and Managers Form. Passes will be included in the club packs. Passes must be worn while on pool deck and anyone not wearing a pass will be asked to move to the spectators area.

### Pool Access

#### Swimmers/Coaches/Team Managers:

Access to the pool for swimmers, coaches and managers between 7.15am – 8.00am is via the front corner fire exit. Entry after 8.00am is via the front main entrance. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

#### Spectators:

Spectators will need to access the pool via the main entrance from 8am in the morning and 5pm for evening sessions.

**\*Please note** – Given the number of swimmers/coaches/managers, there will be limited capacity for spectators. If the complex is deemed to be full by AUT staff, the complex will be closed to additional spectators as required.

Spectators are not allowed on pool deck. AUT staff will also be monitoring the fire exit/clearways to ensure that spectators are not blocking access.

### Officials Information

#### Officials meeting

An Officials Meeting will be held on Tuesday 11 August at 8.15am venue TBA. This will commence at the conclusion of breakfast on the first day of competition.

#### Officials Breakfast

Officials' breakfast will be available from 7.30am to 8:15am, venue TBA. Afternoon tea will be available from 4.30pm to 5.15pm.

We encourage officials to have a water bottle that they can take with them onto poolside. There will be people circulating the pool to refill these bottles.

#### Officials Function

SNZ and the Meet Director will advise of the location and time of the Officials Function during the meet.

### Seating

There will be 1 rotation of seating during the Championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

### Session Programmes and Results

Finals Session Programmes and 1 result per region will be placed in the regional boxes next to the main entrance. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers' form.

### Results

Results for the 2015 Short Course Championships will be posted as soon as possible in the complex and on the SNZ website at the completion of each session.

After each session, 1 results sheet per region will be distributed to each region in the Regional boxes next to the main entrance.

### Live Results

Swimming New Zealand will have live results via the Swimming New Zealand website. The results for each event will be uploaded once the event has been signed off.

### Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager box.

### Backstroke Ledges

During Competition it will be the competitor's choice to use the backstroke ledges or not. Please let the IOT for your lane know before your event if you would like it removed. They aren't to be removed by swimmers.

### Timelines

Timelines will be included on both of the Heats and Finals Session Programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers' responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

### Spectator Charges

|              |        |             |        |
|--------------|--------|-------------|--------|
| All Day Pass | \$7.00 | One Session | \$4.00 |
| Under 16's   | \$2.00 |             |        |

### Session Programmes

Session programmes will be available for purchase at the main entrance of the pool for \$3.00 per session.

### Parking

Parking is available at the front and rear of the aquatic centre. There is limited parking around the pool. If you are travelling with a team please where necessary reduce the number of vehicles you are travelling in.

### Victory Ceremonies

The Victory Ceremony Timetable will be included in the programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place immediately after the following race.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL. Substitutes may be used if swimmers are in other races or in marshalling, however they must be of the same gender as the swimmer due to be receiving the medal.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavor to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

#### **Dress standard for victory ceremonies**

- Club or regional t-shirt, jacket or sweatshirt.
- No caps or goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are NOT required.

#### **Merchandise**

Merchandise for the Short Course Championships will be available at the meet. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website [www.teamline.co.nz](http://www.teamline.co.nz). Pre-Orders that can be collected at the meet close on Sunday 2<sup>nd</sup> August.

#### **Banner placement**

Swimming New Zealand will have signage at the 2015 Short Course Championships; this signage will take precedence for position over regional and club banners. Banners are not to be hung on the glass balustrade at the front of the grand stand. SNZ reserves the right to remove any banners that are not in appropriate areas, conflict with event signage and/or sponsors, or are impeding the view of spectators.

#### **Certificates**

Certificates for 2015 New Zealand Short Course Championships will be sent to regions and clubs after the competition from the SNZ office.

#### **Team Managers Meeting**

There will be a team managers meeting on Monday 10<sup>th</sup> August at 4pm in the main grandstand above the AOD room. We ask that all club team managers and regional team managers attend.